

**REGULAR MEETING OF  
DIRECTORS OF BELMONT FIRE PROTECTION DISTRICT  
Tuesday, October 22, 2013  
CITY COUNCIL CHAMBERS, ONE TWIN PINES LANE**

**REGULAR MEETING  
CALL TO ORDER 7:35 P.M.**

(Note: Belmont Fire Protection District meeting held concurrent with the City Council Meeting.)

**ROLL CALL**

BOARDMEMBERS PRESENT: Lieberman, Feierbach, Warden, Wozniak

BOARDMEMBERS ABSENT: Braunstein

Staff Present: District Manager Scoles, City Attorney Rennie, Fire Chief Keefe, Deputy Fire Chief Gaffney, City Treasurer Violet, District Secretary Cook

**ITEM APPROVED ON CONSENT CALENDAR**

**Resolution 2013-016** of the Belmont Fire Protection District Accepting a Remaining Balance of \$14,700 from the 2009 Assistance to Firefighters Grant (AFG) for Reimbursement of Communications, Personal Protection and Exercise Equipment.

**ACTION:** On a motion by Director Warden, seconded by Director Feierbach, the Consent agenda was unanimously approved by a show of hands (4-0, Braunstein absent).

**OTHER BUSINESS**

**Fire Department Status Report**

Fire Chief Keefe described the successes that have been achieved since the commencement of shared fire services between the Belmont Fire Protection District and the San Mateo/Foster City Fire Department in November of 2012. He outlined procedures that are in place for recruitment, training, and succession planning. He noted the renewed contract with the County of San Mateo for hazmat services. He explained that staff continues to evaluate opportunities for shared services which could result in additional savings, and that there is a good dialog among the three city managers. He stated that the departments have become very collaborative in a short amount of time. He noted that labor contracts are still being worked on, and policies and procedures are being blended.

Deputy Fire Chief Gaffney provided an update on the construction at Fire Station 15 as well as on equipment repairs. He pointed out the new contract with Central County for maintenance of apparatus was under way, and that iPads were recently installed on all apparatus and rigs. He noted that the agreement with San Mateo/Foster City provides for the sharing of reserve vehicles and fleet, as well as equipment and vehicle storage. He stated that the department participated in National

Night Out activities in all three cities. He noted that future attrition of battalion chiefs will reduce the number to three.

Director Warden stated that the agreement with the San Mateo/Foster City Fire Department has made the Belmont Fire Department viable for the long term.

Director Lieberman pointed out that quarterly meetings were held with the fire commissioners in previous iterations of the fire department. He recommended finding a way to keep open lines of communication with elected officials.

District President Wozniak stated that the new arrangement has worked well.

**ADJOURNMENT** at this time being 11:00 p.m.

**Terri Cook**  
**District Secretary**

Meeting audio-recorded and videotaped.